**MINUTES**

**Board of Directors’ Meeting**

4th Division, PNR, NMRA

August 8, 2020

Attendees: Russ Segner, Ed Ives, Bill Messecar, Robin Peel, Al Lowe, Ed Liesse, Alex Brikoff, Kurt Boyd, Mike Slease, Jack Hamilton, Kurt Laidlaw, Mike Donnelly, Anton Faulk, Greg Wright, and Rich Blake.

Supt. Russ Segner called the meeting to order via Zoom at 10:05 am. The minutes of the last BOD meeting were approved as written.

**Officers’ Reports**

**Superintendent**: Russ reminded that he is looking for an Education Chair and asked for volunteers.

**Asst. Superintendent:** Al Lowe had no report but is enjoying the Zoom presentations.

**Treasurer:** Michael Donnelly had requested he be replaced after almost five years in the position and Robin Peel has volunteered. It was moved, seconded, and passed (MSP) to appoint Robin Peel as 4D Treasurer. Many board members expressed their appreciate to Mike Donnelly for his work as Treasurer. Robin has had his signature added to our bank accounts replacing Mike Donnelly. Robin is going through the financial records to retain what is necessary and dispose of the rest. Russ/Robin will work with the Secretary to retain necessary correspondence including donation records. With Robin’s appointment as Treasurer, his position as 4D Director (with 18 months remaining) was now open. It was MSP to appoint Alex Brinkoff to fill the remaining term of 4D Director. Robin presented to the BOD a written document including issues and plans. That report is attached to these minutes. Robin and Di Voss will discuss transferring the remaining PSX2004 funds to the 4th Division of PNR. Anton Faulk and Bill Messecar volunteered to work on inventorying the material in the 4D storage unit with a view to emptying it and eliminating this monthly expense.

**Office Manager:** Ed Liesse reported 4D membership at 476—same as October 2019.

**Membership:** Kurt Boyd has sent “welcome aboard” contacts to three new 4D members as well as contacting past due members. He is hoping to develop a new member meeting to introduce them to opportunities in 4D and the NMRA.

**Communication:** Questions were raised about how we post upcoming 4D Zoom meetings. The desire was expressed to coordinate our meetings with outside efforts. Russ Segner promised to put something together to promote Zoom usage in 4D.

**Modular Groups:** The modular groups were encouraged to use Zoom for their groups and Burr Stewart offered to provide instruction of how to host a Zoom meeting. None of the modular groups are meeting in person or planning on any shows currently.

**Bremerton Northern:** They are changing over from Easy DCC to Digitrax. They are not open to the public yet and are taking the time to build new modules. They did recruit four new members.

**Clinics:** Ted Becker suggested the clinics spread out their Zoom meetings to different weeks. Jack Hamilton suggested we inventory existing clinics and Rich Blake shared a clinic inventory sheet he had created.

**North Seattle:** Burr Stewart hosted a remote operating session running his BN layout and recorded the session.

**Mt. Vernon:** Ted Becker reported they plan to begin meeting via Zoom in November.

**Eastside Clinic:** Alex Brikoff the clinic chair reported they are having 20-25 individuals attend their Zoom meetings which have been going since June.

**Whidbey Island:** Rich Blake reported their clinic had its first meeting since the outbreak of Covid-19 and it went well, even though they lost power mid-way through their meeting. They will continue to meet monthly.

**Olympia:** Greg Wright reported they held their second Zoom clinic

**Westside:** Jack Hamilton reported they met for the first time via Zoom where Jack gave a clinic on tools to 18 people.

**Tacoma:** Clinic is not currently meeting.

**Virtual Layout Tours:** Bill Messecar and Burr Stewart (who is the Zoom meeting host) are arranging virtual layout tours from members of the 4th Division. The next tour is November 14 at 10am with Dave Woodrell presenting his Sn3 RGS layout followed by Greg Wright showing how he is building a G scale garden railroad at his home in Olympia. Jack H mentioned these layout tours are good opportunities to begin or complete AP work for MMR. He also mentioned that he is planning a “Make and Take” clinic via Zoom where members sign up and are mailed the necessary materials. His plan is to have them build a background building out of card stock.

The meeting was adjourned at 11:25am.

Next meeting 10:00am Saturday December 12, 2020 via Zoom.

Respectfully submitted,

Bill Messecar MMR, Secretary