**MINUTES**

**Board of Directors’ Meeting**

4th Division, PNR, NMRA

November 9, 2019

Attendees: *Russ Segner, Alex Brinkoff, Ed Ives, Bill Messecar, Robin Peel, Anton Faulk, Al Lowe,*

*Mike Slease, Jack Hamilton, Kurt Laidlaw, Syd Schofield, Kevin Klettke, Mike Donnelly*

Supt. Russ Segner called the meeting to order at noon November 9, 2019. The minutes were approved as written.

**Officers’ Reports**

**Superintendent**: reported there has been good response to the 1’ by 2’ diorama contest so far—four were on display at the Boeing Swap Meet. Russ encouraged people to bring them to the MOHAI show.

**Assistant Superintendent:** Al Lowe mentioned he has raised nearly $200 for NMRA while shopping on the Amazon web site. Russ asked him to write an article for the Grab Iron on how he did that. Al will lead the planning for a 4D spring meet in the north (Seattle to Lynnwood) Puget Sound area.

**Treasurer:** Mike submitted the Treasurer’s report. He reviewed the minor changes he made to the report regarding Modular group expenses. Now all money received by 4D will be counted as income, and additional transactions using the new expense categories will be used to move the funds to their proper locations. The board also approved adding the MOHAI show as the second designated fundraiser for 4D.

He proposed several changes to the Executive Handbook Appendix A and C that were approved. Following the death of a Hi Railer trailer caretaker two 4D trailers remain registered in the caretaker’s name. The board authorized the treasurer to relicense the trailers in 4D name. Appendix A paragraph 5.f will be modified to further clarify this. Finding people willing to store trailers is difficult and the storage locations are not necessarily convenient to the people who tow them. Both the Hi-Railer group and the 4DNTRAK group have this issue. The Board approved reimbursing mileage for drivers to travel to and from trailer storage locations to pick up or drop off the trailer. Appendix C paragraph 1.a will be modified to reflect this. Jack Hamilton requested a reduction of the Make and Take income budget from $2,000 to $1,000. The treasurer’s report was accepted by the board.

**Office Manager:** Ed Liesse submitted a hand-written report: Total members 476 and PNR membership 1,574 as of October 2019.

**Modular Groups:**

**Hi-Railers:** The group went to the Lynden and Maple Valley shows in October. A motion was moved, seconded and passed (MSP) to authorize purchase of six of Sam Hayden’s Lionel accessories for the asking price of $410 for use by the group.

**HO Modular group:** Attended shows at Lynden and Maple Valley and ready to attend the MOHAI show in November. Group is working to standardize the legs on their modules.

**4D-NTRAK:** Also attended Lynden and MV shows. Things went smoothly.

**Clinics:** Russ introduced Syd Schofield who is heading the HOn3 modular group. By next BOD meeting they expect to have something to report. So far 10 people have expressed interest in building a module.

**Tacoma Clinic:** With Mike Shaw moving to AZ soon they will need a new camera to use for showing the “Bring and Brag” items. Some people attending the clinic are not happy with the clinic location due to bowling alley background noise, they may look for a new location after June 2020.  
**Eastside Clinic:** Clinic leader Alex Brinkoff is changing the meeting day to the 3rd Wednesday of the month at the Marymoor Community Center in Redmond beginning in January 2020. He asked if he should purchase a dedicated laptop for showing their clinics. Russ said he could have one of the small HP laptops bought for the Portland NMRA convention in 2015.

**Make and Take:** Jack reported that the November clinic was cancelled due to lack of interest. They will try again with the same project after the first of the year.

**MOHAI:** Ed Ives is sending out information on the show. Trailer parking will be down the side of the MOHAI building. Ed needs more volunteers, 4 for set up and 3 for Friday and Saturday during the show with 2 for the final show day Sunday December 1. Jack Hamilton asked Ed to send him the number of volunteers needed by day so he can send out an email to 4D membership.

**Old Business:**

**Pacific Science Center Show:** Russ is still looking for a leader for the show and continues talking to candidates. David gave him a notebook with detailed instructions and schedules for the PSC show which will be held January 18-20, 2020. There may be more space available. Russ will advise interested groups of the size of their set up.

**New Business:** Russ Segner talked to firm that had contacted the 4D about use of a copyrighted image in a newsletter. The image had been taken down. 4D will pay them once proof of ownership is provided.

Bill Messecar discussed a plan to hold a Layout open house the day after the Spring meet in 2020. Robin Peel mentioned there are seven narrow gauge layouts in the north end that may be open to visits. Bill and David Yadock will be contacting layout owners to determine if they would be open and are suitable to visit, including handicap accessible.  
Kurt Laidlaw updated the 4D BOD on the Tacoma Retirement Center desire for a monthly train day for residents with their own layout. They have a 5’ by 9’ layout and requested a budget of $500 to pay past bills and continue improvements on this layout, such as rebuilding the track and switching over to Digitrax DCC. MSP to authorize a $500 budget for this project.

The meeting was adjourned at 1:25pm.

Next meeting 9:30am Saturday February 1 at Pacific NW RR Archives in Burien.

Respectfully submitted,

Bill Messecar MMR, Secretary